

Program B: Incarceration

Program Authorization: R.S. 15:821-840.2 and R.S. 36:401-409

PROGRAM DESCRIPTION

The mission of the Incarceration Program is to provide for the custody, control, and care of adjudicated offenders through enforcement of the laws and implementation of programs designed to ensure the safety of the public, staff, and inmates.

The goals of the Incarceration Program are:

1. Maximize public safety through appropriate and effective correctional custodial and supervisory programs.
2. Provide for the safety of correctional staff and inmates by maintaining an organized and disciplined system of operations that promotes stability in the institution.
3. Ensure that basic services relating to adequate food, clothing, and shelter are provided to the inmate population.
4. Provide the maximum available bed space allowable by the State Fire Marshal, Department of Health and Hospitals, American Correctional Association requirements, budgeted resources, and good correctional practices.
5. Protect the investment by the state in the facility by providing an adequate maintenance program for all buildings and equipment and by following Division of Administration property control regulations.

The Incarceration Program encompasses all security and related costs. It also includes other services related to the custody and care of adjudicated offenders, such as the classification of inmates and related record-keeping, provision of basic necessities such as food, clothing, and laundry services for the inmate population, maintenance and support of the facility and other equipment, and Project Clean-Up. (Project Clean-Up, a cooperative effort between the Department of Public Safety and Corrections, Corrections Services, and the Department of Transportation and Development [DOTD], involves inmate crews for litter pickup and DOTD work crews for mowing and litter collection. The project is a direct result of the commitment of Governor and Mrs. Foster to improve the appearance of roads and highways across the state.) The Incarceration Program comprises approximately 69.62% of the total institution budget.

OBJECTIVES AND PERFORMANCE INDICATORS

Unless otherwise indicated, all objectives are to be accomplished during or by the end of FY 2001-2002. Performance indicators are made up of two parts: name and value. The indicator name describes what is being measured. The indicator value is the numeric value or level achieved within a given measurement period. For budgeting purposes, performance indicator values are shown for the prior fiscal year, the current fiscal year, and alternative funding scenarios (continuation budget level and Executive Budget recommendation level) for the ensuing fiscal year (the fiscal year of the budget document).

1. (KEY) To prohibit escapes.

Strategic Link: This operational objective is related to the program's Strategic Objective I.1: *To prohibit escapes on an annual basis.*

Louisiana: Vision 2020 Link: This operational objective is related to Vision 2020 objective 3.3: *To have safe homes, schools, and streets throughout the state.*

Children's Cabinet Link: Not applicable

Other Link(s): Not applicable

L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES				
		YEAREND	ACTUAL	ACT 11	EXISTING	AT
		PERFORMANCE	YEAREND	PERFORMANCE	PERFORMANCE	CONTINUATION
		STANDARD	PERFORMANCE	STANDARD	STANDARD	BUDGET LEVEL
		FY 1999-2000	FY 1999-2000	FY 2000-2001	FY 2000-2001	FY 2001-2002
K	Number of escapes	0	1	0	0	0

2. (KEY) To protect staff and inmates from security breaches on a 24-hour basis.

Strategic Link: This operational objective is related to the program's Strategic Objective II.1: *To protect staff and inmates from security breaches on a 24-hour basis.*

Louisiana: Vision 2020 Link: This operational objective is related to Vision 2020 objective 3.3: *To have safe homes, schools, and streets throughout the state.*

Children's Cabinet Link: Not applicable

Other Link(s): Not applicable

L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES				
		YEAREND	ACTUAL	ACT 11	EXISTING	AT
		PERFORMANCE	YEAREND	PERFORMANCE	PERFORMANCE	CONTINUATION
		STANDARD	PERFORMANCE	STANDARD	STANDARD	BUDGET LEVEL
		FY 1999-2000	FY 1999-2000	FY 2000-2001	FY 2000-2001	FY 2001-2002
K	Number of inmates per corrections security officer	3.3	3.3	3.8	3.8	3.6

GENERAL PERFORMANCE INFORMATION: SECURITY TRENDS - DWCC

PERFORMANCE INDICATOR	PRIOR YEAR ACTUAL FY 1995-96	PRIOR YEAR ACTUAL FY 1996-97	PRIOR YEAR ACTUAL FY 1997-98	PRIOR YEAR ACTUAL FY 1998-99	PRIOR YEAR ACTUAL FY 1999-00
Capacity	1,167	1,645	1,689	1,689	1,874
Number of inmates per corrections security officer	3.6	3.7	2.9	3.3	3.3
Number of escapes	3	0	1	0	1
Number of apprehensions	3	0	1	0	1
Number of major disturbances	1	0	1	1	0
Number of minor disturbances	38	28	36	33	1
Number of assaults - inmate on staff	7	6	8	10	17
Number of assaults - inmate on inmate	254	190	220	247	236
Number of sex offenses	64	51	100	148	191

3. (KEY) To operate a geriatric and chronic convalescent facility for male inmates as well as a diagnostic and reception center for the northern part of the state at the Forcht-Wade facility.

Strategic Link: This operational objective is related to the program's Strategic Objective IV.1: *To maintain and not exceed capacity on an annual basis* and Strategic Goal I: *To efficiently classify and place newly committed inmates.*

Louisiana: Vision 2020 Link: This operational objective is related to Vision 2020 objective 3.3: *To have safe homes, schools, and streets throughout the state.*

Children's Cabinet Link: Not applicable

Other Link(s): Not applicable

L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 1999-2000	ACTUAL YEAREND PERFORMANCE FY 1999-2000	ACT 11 PERFORMANCE STANDARD FY 2000-2001	EXISTING PERFORMANCE STANDARD FY 2000-2001	AT CONTINUATION BUDGET LEVEL FY 2001-2002	AT RECOMMENDED BUDGET LEVEL FY 2001-2002
K	Capacity at Forcht-Wade facility	522	346	634	634	634	634
K	Average occupancy	Not applicable	67	185	185	128	128
K	Number of persons processed annually	Not applicable	720	3120	3120	3120	3120

¹ This is a new performance indicator and there was no yearend performance standard set for 1999-2000.

4.(SUPPORTING) To adequately maintain the state's infrastructure.

Strategic Link: This operational objective is related to the program's Strategic Goal V: *To protect the investment by the state in the facility by providing an adequate maintenance program for all buildings and equipment and by following Division of Administration Property Control regulations.*

Louisiana: Vision 2020 Link: Not applicable

Children's Cabinet Link: Not applicable

Other Link(s): Not applicable

L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 1999-2000	ACTUAL YEAREND PERFORMANCE FY 1999-2000	ACT 11 PERFORMANCE STANDARD FY 2000-2001	EXISTING PERFORMANCE STANDARD FY 2000-2001	AT CONTINUATION BUDGET LEVEL FY 2001-2002	AT RECOMMENDED BUDGET LEVEL FY 2001-2002
S	Percent savings resulting from successful completion of risk management audit	Not applicable ¹	5%	5%	5%	5%	5%
S	Dollar amount of savings resulting from successful completion of risk management audit	Not applicable ¹	\$17,186	\$17,186	\$17,186	\$17,195	\$17,195

¹ This is a new indicator, therefore there is no performance standard for FY 1999-2000.

RESOURCE ALLOCATION FOR THE PROGRAM

Incarceration						
	ACTUAL	ACT 11	EXISTING	CONTINUATION	RECOMMENDED	RECOMMENDED
	1999 - 2000	2000 - 2001	2000 - 2001	2001 - 2002	2001 - 2002	OVER/(UNDER)
						EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$16,546,982	\$17,954,541	\$18,603,749	\$19,267,625	\$19,547,263	\$943,514
STATE GENERAL FUND BY:						
Interagency Transfers	120,327	120,327	120,327	120,327	120,327	0
Fees & Self-gen. Revenues	311,562	361,859	361,859	361,859	361,859	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	327,399	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0
TOTAL MEANS OF FINANCING	\$17,306,270	\$18,436,727	\$19,085,935	\$19,749,811	\$20,029,449	\$943,514
EXPENDITURES & REQUEST:						
Salaries	\$11,720,322	\$12,349,692	\$12,764,685	\$13,284,043	\$14,231,094	\$1,466,409
Other Compensation	156,239	0	0	0	0	0
Related Benefits	1,642,898	1,983,194	2,040,255	2,108,750	2,250,313	210,058
Total Operating Expenses	2,955,419	3,724,502	3,892,415	3,802,427	3,544,502	(347,913)
Professional Services	26,918	0	0	0	0	0
Total Other Charges	0	3,540	3,540	3,540	3,540	0
Total Acq. & Major Repairs	804,474	375,799	385,040	551,051	0	(385,040)
TOTAL EXPENDITURES AND REQUEST	\$17,306,270	\$18,436,727	\$19,085,935	\$19,749,811	\$20,029,449	\$943,514
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	502	515	515	515	510	(5)
Unclassified	0	0	0	0	0	0
TOTAL	502	515	515	515	510	(5)

SOURCE OF FUNDING

This program is funded with State General Fund, Interagency Transfers and Fees and Self-generated Revenues. The Interagency Transfers are derived from the Department of Transportation and Development for security costs associated with providing inmate road crews. The Fees and Self-generated Revenues are derived from the following: (1) employee purchase of meals; (2) funds received from the Claiborne Parish Police Jury and the towns of Haynesville and Homer for reimbursement of salaries of correctional officers who supervise inmate work crews; (3) funds received from the inmate canteen to cover the administrative cost incurred in managing the inmate canteen account; (4) funds received from telephone commissions; (5) funds received from employees for housing; (6) medical co-payments required to be received from inmates for certain medical visits and prescriptions; and (7) E.A. Conway Hospital for supervision of hospital prison ward.

ANALYSIS OF RECOMMENDATION

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$17,954,541	\$18,436,727	515	ACT 11 FISCAL YEAR 2000-2001
			BA-7 TRANSACTIONS:
\$472,054	\$472,054	0	Pay increase for Correctional Security Officers and Probation and Parole Officers
\$177,154	\$177,154	0	Carry Forward for Operating Supplies and Acquisitions
\$18,603,749	\$19,085,935	515	EXISTING OPERATING BUDGET – December 15, 2000
\$278,330	\$278,330	0	Annualization of FY 2000-2001 Classified State Employees Merit Increase
\$264,179	\$264,179	0	Classified State Employees Merit Increases for FY 2001 -2002
(\$375,799)	(\$375,799)	0	Non-Recurring Acquisitions & Major Repairs
(\$177,154)	(\$177,154)	0	Non-Recurring Carry Forwards
(\$125,000)	(\$125,000)	(4)	Attrition Adjustment
(\$49,260)	(\$49,260)	(1)	Personnel Reductions
(\$95,000)	(\$95,000)	0	Salary Funding from Other Line Items
\$1,308,218	\$1,308,218	0	Other Adjustments - Provides \$200/month pay increase for Correctional Security Officers and Probation and Parole Officers
(\$85,000)	(\$85,000)	0	Other Adjustments - Reduction in Operating Expenses
\$19,547,263	\$20,029,449	510	GRAND TOTAL RECOMMENDED

The total means of financing for this program is recommended at 104.9% of the existing operating budget. It represents 88.6% of the total request (\$22,615,799) for this program. The increase in recommended level of funding is primarily attributed to the funding of a pay increase for Correctional Security Officers.

PROFESSIONAL SERVICES

This program does not have funding for Professional Services for Fiscal Year 2001-2002.

OTHER CHARGES

\$3,540 User fee for radio system - Department of Public Safety

\$3,540 TOTAL INTERAGENCY TRANSFERS

ACQUISITIONS AND MAJOR REPAIRS

This program does not have funding for Acquisitions and Major Repairs for Fiscal Year 2001-2002.